



## **Purpose**

Tetra Tech has prepared these minutes from the November 19, 2013, Steering Committee meeting for the Cook County Multi-Jurisdictional All Hazards Mitigation Plan (HMP). The purposes of the meeting were to approve the objectives for the HMP, review and approve the risk assessment maps, and provide an update on the public outreach strategy and December public information meetings.

**Meeting Attendees:** An attachment to these minutes includes contact information for all meeting attendees and Steering Committee members.

**Quorum:** Yes

**Public Comment:** There were no public comments.

**Handouts:** Agenda; results of the objectives homework; public meeting announcement flyer; pocket business cards; and Information Bulletin 5.

## **Discussion Items**

### **1. Welcome and Introductions**

- a. Gene Ryan, Cook County Department of Homeland Security and Emergency Management, welcomed everyone and reviewed building rules and emergency procedures.
- b. Chair Sam Pulia welcomed everyone to the meeting and thanked them for their participation. Chair Pulia requested and received approval of the meeting agenda and the minutes of the October 22, 2013, Steering Committee meeting.

### **2. Review and Approve Objectives**

Rob Flaner reviewed the results of the objectives homework completed by the Steering Committee members since the last meeting. Of the 52 potential objectives, the Steering Committee members identified 18 objectives that met at least three of the approved goals. After discussing each of the 18 objectives, revisions were made and 13 were approved as objectives of the HMP. Further discussion resulted in the addition of an objective regarding funding. Matt Doughtie will forward language from the City of Chicago's plan relating to funding. Information regarding basement flooding throughout the planning area will be reviewed to ensure that the issue is adequately addressed in the HMP.

### **3. Update on Phased Deployment of the Jurisdictional Annex Workshops**

Sandy Anagnostopoulos stated that approximately 40 Phase I annexes were returned by the Planning Partners. We have received approximately 50 responses to the request for mapping tool reviewers and their contact information. Steering Committee members were asked to reach out to their contacts and help get the Planning Partners engaged in the process.

### **4. Review and Approve Risk Assessment Maps**

Rob Flaner reviewed the 11 risk assessment maps that were presented at the meeting. These maps, as well as tornado maps and possibly dam inundation maps, will be presented at the public meetings in December. The information will also be visible on the Hazus workstations, where people can print out



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maps of their properties to find out how each of the hazards may affect them. We may also have maps of areas that are vulnerable to basement flooding available for informational purposes at the meetings.

**5. Public Outreach Strategy**

Rob Flaner outlined the upcoming public outreach activities and materials. The following key activities and materials were discussed:

- a. The Steering Committee members received flyers and informational bulletins about the meetings and were encouraged to post them in their offices. Members were also asked to distribute copies of these materials to advertise the meetings.
- b. The public information survey is available now. The web address is on both the meeting announcement flyer and the informational bulletin. Pocket business cards were provided to the Steering Committee members. The meeting announcement flyer and the pocket business cards also contain a QR code, which allows people to access and take the survey from smart phones and other mobile devices with cameras.
- c. Sandy Anagnostopoulos stated that the Planning Team will be sending out emails to various constituent groups promoting the public information survey. It is important to get as many survey responses as possible, so the Steering Committee was asked to distribute the pocket business cards and emails broadly.
- d. Sandy Anagnostopoulos will send an email to the Planning Partners regarding the December public meetings and the public information survey.

**6. Public Outreach Meetings**

Rob Flaner discussed the format and set up for the December public meetings. The following points were discussed:

- a. All Steering Committee members are encouraged to attend at least one of the meetings. The meetings provide an opportunity for the Steering Committee to interact with the public and hear directly from them about their concerns and experiences with natural hazards in Cook County.
- b. It is important that meeting attendees interact with the risk assessment data and the vendors. The Planning Team will be there to assist the public; Steering Committee members can also help.
- c. Natalia Derevyanny stated that she has prepared press releases to be distributed to media outlets, including foreign language media outlets in Cook County. Press releases will go out the week of November 25 and the week of December 9. Director Masters has a blog post going to the regional Patch regarding the public meetings for inclusion in the various municipal Patch newsletters.
- d. The Steering Committee members were asked to advertise the public meetings. All media coverage should be forwarded to Sandy Anagnostopoulos so that it can be documented in the final plan.

**7. Homework/Action Items for Next Meeting**

Advertise the public meetings and the public information survey and attend one of the public meetings.



## **Next Steps**

### **Planning Team**

- Natalia Derevyanny will distribute press releases to local media publicizing the December public meetings.

### **Steering Committee**

- Matt Doughtie will forward Sandy Anagnostopoulos language from the City of Chicago's hazard mitigation plan relating to funding for inclusion in the objectives.
- Steering Committee members will assist in engaging the Planning Partners in the planning process, in particular to encourage the completion of the annexes and participation in the public meetings.
- Steering Committee members will distribute copies of the meeting announcement flyer, Information Bulletin 5, and the pocket business cards to publicize the public meetings and the public information survey.
- Steering Committee members will contact local media to publicize the December public meetings. All media coverage will be forwarded to Sandy Anagnostopoulos for inclusion in the HMP.

### **Tetra Tech**

- Sandy Anagnostopoulos will send emails to various constituent groups regarding the public information survey.
- Sandy Anagnostopoulos will send an email to the Planning Partners regarding the December public meetings and the public information survey.

### **Next Steering Committee Meeting**

Tuesday, January 28, 2014, 9:00 a.m. to 12:00 p.m. **Note new time for this meeting.**

Cook County Building, 69 W. Washington Street, Chicago, Illinois, Pedway Conference Room

**Note that there will be no Steering Committee meeting in December.**



## **Points of Contact**

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Cook County Department of Homeland Security and Emergency Management  
Cook County Multi-Jurisdictional All Hazards Mitigation Plan

**Steering Committee Meeting**  
**November 19, 2013**

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**Attachment**  
**Meeting Attendees**  
**(Steering Committee, Planning Team, and Additional Attendees)**



**Steering Committee Members**

Name	Agency/Organization	Email	Phone	Present?
Alexander-Maxie, Yvette	American Red Cross	<a href="mailto:yvette.alexander@redcross.org">yvette.alexander@redcross.org</a>	312-907-2008	N
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Bunge, Dave	ComEd	<a href="mailto:david.bunge@comed.com">david.bunge@comed.com</a>	815-529-1379	N
Bush, Leslie	U.S. Army Corps of Engineers	Not available	Not available	N
Cosme, Michael	Metropolitan Water Reclamation District of Greater Chicago	<a href="mailto:public.affairs@mwr.org">public.affairs@mwr.org</a>	312-751-6633	Y
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**Steering Committee Members**

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**Additional Meeting Attendees**

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